

## 24 October 2023 Saint Andrew's Vestry Minutes with Consent Agenda

**Present:** Jim Whinn (Treasurer), Judy White, Susan Youngs (Clerk), Randy Galinat, Chris Miller, Fred Briccetti (Sr. Warden), George Schell, Fr. Reed Loy, Steve Trafton, Liz Cooper

**Absent:** Paul Jones, Clarke Kidder (Jr. Warden)

**Meeting called to order at:** 7:03

**Opening Prayer and Reflection:** Fr. Reed offered prayers inspired by words each of us offered.

**Consent Agenda:** George moved and Judy seconded to approve the consent agenda. Unanimously approved.

- Reports
  - Buildings and Grounds, including Memorial Garden
  - Worship Committee
  - Christian Formation Committee
  - Parish Life Committee (TLC)
- No Reports
  - Mission Outreach Ministry Committee
  - Finance Committee
  - Capital Campaign Projects
  - Stewardship Committee

**Receiving Treasurer's Report:** Susan moved and Fred seconded to receive the Treasurer's report. Unanimously approved.

**Accepting Minutes from Last Meeting:** Randy moved and Jim seconded to accept the minutes of the September meeting. Unanimously approved.

### Old Business:

- Capital Campaign Progress: George reported the Carriage House project has been completed, and insulation work is in progress. We are still waiting for a report on whether the church roof can support solar panels.
- Loose Plate Ideas for November/December (Proposal: American Friends of the Episcopal Church of the Sudans from Anne McCausland): Chris Miller passed on Anne's suggestion. Jim moved and Fred seconded to send the Loose Plate for Nov./Dec. to this group. Unanimously approved.

### New Business:

- "Levels of Welcome" from Rev. Stephanie Spellers: Postponed to next month.
- Capital Campaign Outreach: as part of the Capital Campaign, we have committed to donate 10% of the proceeds of the campaign, divided into three areas: local, diocesan,

and global. We need a structure to begin to plan this, and one idea is to have three groups, one for each area. Each group would have one Vestry member and two/three parishioners to come up with some ideas of where the funds should go. One exciting idea is that the groups could consider making one substantial donation where it would do the most good. We are hoping for a continuing connection with recipients. Over the next month, Vestry members should consider if they'd like to be on one of these three groups.

- Jim said we are planning to do an internal review of the 2023 finances and practices, using a procedure recommended by the Diocese.

**Upcoming Special Celebrations/Events/Dates:**

- 29 October: Consecration Sunday
- 31 October: 2024 Budget Requests to Treasurer
- 3-4 November: Diocesan Convention
- 5 November: Feast of All Saints with Holy Baptism, and Fall Clean-up
- 28 January: Annual Meeting

**Thank-you Cards:** The Vestry will send a group thank you to the TLC Coordinators and another to those who put on the Leadership Dinner and are working on the Consecration Sunday dinner.

**Next Meetings:** 28 November, 18 December, 23 January

**Closing Prayer:** Fr. Reed closed with prayer.

**Meeting adjourned at:** 8:45.

**Building & Grounds Ministry Report for July-October, 2023**

**Capital:**  
Stained glass—All windows in-place by end of August. Final payment to be made minor work is completed and approved by George.

Glass—Project reviewed. Awaiting quote and bill for down payment. We added window over the door. George to follow up. Note that the project is scheduled 2024 by Old Window Restorers. They do however plan on installing the storm windows this year to facilitate glass work. Also note that they will quote restoration of the window above the main entrance as part of the project.

New Sign—All approvals received; contract signed and down payment submitted. Now awaiting construction and placement schedules.

Solar—We are awaiting the structural report from the engineering firm. They are finalizing their report which will assess and recommend full roof reinforcements needed. Following that, Martha will be able to submit RFQ's and move this project along.

Insulation, Phase 2. George is working with Shakes to Shingles. They have received the signed contract and down payment. They have cleaned out the Nave basement and placed a vapor barrier as well as completing foam. Going in, the company is planning to work this into their schedule as they are able with completion this fall. George is in regular contact with them. Note: after foam implementation under Great Hall, an odor was detected. Corrective action—if any is contemplated before finishing insulation in the Great Hall itself.

Other Projects: Fall cleanup—Scheduled for November Half Wall—Youth Room. Project completed including a 16 foot shelf on half wall. Painting old nursery, new nursery, and sacristy hallway.—Completed. Carriage House Roof—Completed. Carriage House front wall—Completed. Hairline cracks in mortar (especially on west side of Nave)—Paul is investigating contractors and getting quotes. Project open. Humidity (especially in attic of Nave)—Project open. Ed Fairfield looking into solving humidity in Nave attic and lower areas of the church i.e. utility room, youth room etc. Other Projects for 2024: Repairs to driveway. Resealing and repairing cracks. Clarke is obtaining quotes for crack, pothole repairs and necessary repairs. Painting. We will need to paint several walls including: Great Hall Memorial Garden and street side. Carriage House East and North sides. And North side of the Nave. We are also evaluating inside painting of areas including offices, library, chapel, and conference room. These areas have not been touched since original construction. Other Memorial Garden pavers that need to be relevelled, finish the gutter placement in the front of the Great Hall, and removal of several dead trees along the west property line

### **October 2023 Update for Vestry from St. Andrew's Memorial Garden Ministry**

- Consulted with Building and Grounds Committee re: frequency of the care of the wooden gates and gallery, condition of the lattice and deck by the stairs to garden from the Great Hall, and on the stability of the teak benches.
- Will be consulting with Matt Pereschino for an estimate on stonework needed to prevent further erosion of the west bed of the garden.
- Created a detailed listing identifying the garden plants.
- Labeled the key plantings in the garden for easier identification in the spring.
- Will be potting up the Geraniums from the Breed memorial stone planter to winter over in Maggie Frank's greenhouse.
- Looking into the possibility of having Swenson's deepen the stone planter.
- Will be extending an invitation to the Two Villages Art Society and other community painters to use the Memorial Garden for "Plein Air" painting during the garden's peak bloom season.
- Exploring ideas on how to get more children and families connected to the garden and tie it in with spirituality. Kim Wertz is assisting in the discussions.

## **Worship Committee Report, October 2023,**

Reed Loy

### **-Returning to the Common Cup for Communion**

-- The common cup is a powerful symbol and practice, and is the normative practice directed by our prayer book. With the input of the Worship Committee, it appears there is a good path back to this practice at St. Andrew's, supported by robust communication and education. Rev. Reed will host a community conversation in November, and also preach on this subject, in anticipation of a return to the common cup beginning on the first Sunday of Advent.

Teaching will include aspects of communion that are scientific (safety, transmission, comparison with other usual daily activities), practical (sipping, intinction, kissing the cup, etc.), and theological (one body in Christ, full communion in "one kind" (like just bread), the Real Presence of Christ in the Eucharist, etc.).

As with our move *to* individual cups received in a line, this move to the common cup will be lifted up as containing both *continuity* of practice, and *innovation* of practice, with the core invitation being to meet and receive Christ, with neighbor.

### **-Children's/Family Seating in the nave, reflecting and continuing the adaptation**

We currently have 2 "family-friendly pews", with 4 total children's seats. They have been used regularly and with appreciation. On September 17th we had 17 children in worship. It may be time to expand our specialized seating offering.

Anna Jones will check in with families about how this is working, and what next steps might be fruitful in terms of adaptation and expansion of family-friendly seating.

### **-Lenten bulletin adaptation, a liturgical experiment with strong youth leadership**

Three of our most faithful young teenagers approached me last year with questions about our bulletins. "Could we use less paper in our worship, as a way of caring for the earth?" Randy Galinat of the committee and Rev. Reed will engage them actively ahead of Lent 2024 to imagine how we might use that season as a kind of "quiet time" as pertains to paper use. We'll explore things like cardstock to create a reusable Order of Service with page numbers, projection of liturgical materials, paperless singing, and how the BCP and Hymnal 1982 fit alongside other liturgical resources. The youth would be asked to mull over questions such as "what belongs on the Order of Service?", "how do we helpfully orient newcomers who won't get a full bulletin?", "what to do when we want to use music from beyond the Hymnal 1982 (print more paper, stick just to the Hymnal 1982, teach by voice, etc.)?" Our young folks are eager to participate in crafting this liturgical experiment.

## **Formation Committee Report,**

submitted by Reed Loy during committee leadership transition

I'm very excited to share that Matt Hunter has accepted my invitation to serve as the new Chair of the Formation Committee.

With blessed John Gfroerer's death and with Justine having stepped down at the completion of her year as Chair, our Committee is now a bit smaller than I believe our work calls for. Once we regather and clarify next steps as current members, I will invite some new folks.

In conversation with Matt, I think we are looking at a slight shift and a narrowing of focus of the Committee, which may make new invitations especially compelling.

The general proposal, to be fleshed out in ongoing work, is to narrow in on tending our children and youth really strongly, and to build other formation outward from the strong foundation that

already exists in the Catechesis of the Good Shepherd. Alongside this focus would be strong continued attention to season formation (Advent, Lent, etc.), and strong attention to deepening personal engagement with scripture.

### **TLC Ongoing Activities**

October 2023 Report

- Monthly Birthday Cupcake Celebrations
- Monthly Artist Cards featuring parish artists mailed
- 80+ Birthday cards sent monthly
- Monthly special remembrances (basket of strawberries or geranium plant or Parish Pantry parcel, etc) delivered to homebound parishioners.
- Parish Pantry soups, applesauce biscuits and cookies inventory replenished as needed. Multiple recipients monthly.
- Great Hall seating prepared for overflow attendance of John Gfroerer's funeral. Flower arrangements prepared for GH and Library plus hospitality for Lisa and family in the Library. Meals, etc. brought to Lisa and Brinkley.
- Meals arranged for Tom and Emilie Burack
- Collection of monetary gifts for Largy Family after fire.
- On going scheduling and delivery of meals for Diane Les Becquets

Welcoming Bread remains in the ready for new parishioners as names are supplied to TLC.