

28 March 2023 Saint Andrew's Vestry Minutes

Present: Clarke Kidder (Jr. Warden), Randy Galinat, Susan Youngs (Clerk), Liz Cooper, Judy White, Jim Whinn (Treasurer), Chris Miller, Fred Briccetti (Sr. Warden), Fr. Reed, Steve Trafton, and George Schell

Absent: Paul Jones (Chaplain), Trish Chandler

Meeting called to order at 7:02 p.m.

Opening Prayer and Reflection: Judy offered a prayer, and Reed led a reflection discussing what practices we have taken up (or discarded) for Lent. This emphasis on paying "attention" to things during Lent can be something we can continue during the sabbatical times. Fred offered a closing prayer to send Reed on his way into his sabbatical and to encourage those of us remaining here at St. Andrew's.

Consent Agenda:

- Reports: Clarke moved to accept the Consent Agenda, Jim Seconded. Approved unanimously.
 - Parish Life Committee
 - Finance Committee
 - Capital Campaign Projects
 - Extra: Updated *Sabbatical Overview*
- No Report:
 - Christian Formation Committee
 - Building and Grounds Committee
 - Stewardship Committee
 - Worship Committee
 - Capital Campaign Projects
- An amended Mission Outreach Committee report was submitted by Jim Whinn. Susan moved to accept and Randy seconded. Unanimously approved.
- Treasurer's Report: Susan moved to receive and Fred seconded. Unanimously approved.

Accepting Minutes from Last Meeting: Liz moved to approve and Clarke seconded. Unanimously approved.

Old Business:

- Sabbatical Updates and Q & A. Reed updated us on his Sabbatical plans. Documents are available in the Vestry Toolkit Dropbox folder. We spent some time discussing how the sabbatical might affect members of the congregation and the Vestry.
 - New Vestry Reports Dropbox Folder

- Formal Approval of Energy Efficiency Grant Application (previously submitted). Susan moved to approve the Application for an Energy Efficiency Grant. Jim seconded. Unanimously approved.
- Re-evaluation of clear glass windows project timeline (Capital Campaign). Because of the time involved in getting a grant for the clear glass windows, it makes the most sense to do this now. Jim moved that we pursue getting the clear windows done as efficiently as possible as part of the Capital Campaign. Randy seconded. Unanimously approved.

New Business:

- New Atrium partition wall, process and funding. The nursery will move back downstairs, and the “Level 3” Atrium will move into the Youth Room into a section close to the windows. A partition will go in to separate that area from the rest of the Youth Room. This work will happen during the summer. The budget is tentatively set at \$3000, and we will determine the final amount and source of funding at a future meeting.
- Financial policies updates, proposed. First, Jim presented the new form for receiving reimbursements. George moved to approve the form as edited, Judy seconded. Unanimously approved. Then Jim discussed the amended form for reimbursement requests received without receipts. Susan moved and Fred seconded. Unanimously approved. Finally, Jim presented a new policy for online access by Account Non-signers. (For example, this would allow Kim Wertz to pay online bills for things like propane, etc.) Susan moved to approve this new policy and Fred seconded. Unanimously approved.
- Motion to approve Energy Assistance Grant Application. Jim asked for approval to submit this application. Chris moved to approve the submittal and Judy seconded. Unanimously approved.

Upcoming Special Celebrations/Events/Dates:

- 19 April: Blood Drive
- Holy Week
 - 2 April, Palm Sunday: 10 a.m. only
 - 6 April, Maundy Thursday: 7 p.m.
 - 7 April, Good Friday: 7 p.m.
 - 8 April, Great Vigil of Easter: 7:20 p.m.
 - 9 April, Easter Day: 6 a.m. on Putney Hill, 10 a.m. at St. Andrew’s
- 7 May: Parish Cleanup. 11 a.m.
- 28 May, Pentecost (8 and 10 a.m.) with Confirmation and Reception. The Bishop will be here that Sunday.
- 11 June: Celebration Sunday with Parish Picnic

Other news:

- After discussion with Reed and Fred, Trish Chandler has decided to resign from the Vestry. Although we hate to see her go, it seems that this is the best decision for her.
- During the Sabbatical, the Vestry will spend some time at each meeting discussion the book *How to Lead When You Don’t know Where You’re Going*.

Thank-you Cards: Susan will write a card to Trish to thank her for her Vestry service.

Next Meetings: 25 April, 23 May, 27 June, July TBA, 22 Aug., 26 Sept., 24 Oct., 28 Nov., Dec.
TBA

Closing Prayer: Reed offered a closing prayer.

Meeting adjourned at: 8:57