

20 December 2022 Saint Andrew's Vestry Minutes

Present: Randy Galinat, Betsy Wilder, Judy White, Jim Whinn (Treasurer), Anne McCausland (Sr. Warden), Diane LesBecquets, Susan Youngs (Clerk), Fr. Reed, Trish Chandler

Guest: Fred Briccetti

Absent: Clarke Kidder (Jr. Warden), Paul Jones, Steve Largy, Steve Trafton

Meeting called to order at 7:02

Opening Prayer and Reflection: In Paul's absence, Betsy Wilder served as Guest Chaplain. After prayer, she offered a quote for our reflection: "When I am weak, then I am strong" (Clerk's paraphrase), and asked for our reactions/thoughts.

Consent Agenda:

- Receiving Committee Reports. Trish moved to accept the Buildings and Grounds and Memorial Garden reports, and Diane seconded. After a little commentary about some Memorial Garden issues, the reports were approved unanimously.
 - Buildings and Grounds
 - Memorial Garden
- Receiving the November Financial Report. Randy moved to receive the report, and Susan seconded. Jim added a few comments about how well the review team had done. Approved unanimously.

Accepting Minutes from Last Meeting: Randy moved to approve the minutes and Anne seconded. Unanimously approved.

Old Business:

- Capital Campaign
 - Approving property survey to support outdoor work. Jim moved that we accept the survey contract, and Judy seconded. Jim asked that we make sure the final results are recorded in the Country Register of Deeds. Unanimously approved.
 - Clarifying Projects oversight structure and leaders. Before we discussed this topic, Fred let us know that the total pledge at this time is \$817, 175, and cash in hand at this time of \$237, 197. Reed had sent out a suggested structure for the project management, and he offered a slight alteration: that we have two co-chairs: George Schell as Clerk of the Works, and someone to be determined to be a Project Overseer (who would keep track of the timeline, cash flow, etc.). They would have a committee underneath them comprising the leaders of the individual projects. (These individual leaders would be asked to occasionally communicate the status of their project to the co-chairs.) We liked this structure and spent a bit of time discussing who might be a good co-chair.

- Sabbatical Update: We discussed the basic structure of Reed's sabbatical in its initial plan. Reed told us that the Rev. Susan Eibner accepted the call to be Reed's "substitute" while he's on sabbatical. 16 April to 6 August would be her dates.
- Passing the Provisional 2023 Parish Budget. Jim reviewed some of the income and expense lines. After discussion, Diane moved to approve the Provisional 2023 Parish Budget, and Susan seconded. Unanimously approved.
 - Incl. transfer of outdated Balance Sheet funds in lines 1761 and 1765. Anne moved that the moneys in line 1761 get moved to the operating fund, and Diane seconded. Unanimously approved. Anne moved that we move \$500 from line 1765 into the new balance sheet line 1755, which could be named Sabbatical Parish Expenses. Judy seconded. Unanimously approved.
- Update from Vestry Nominating Committee. George Schell and Liz Cooper have both said they're willing to serve a three-year term There is still one three-year term, and one one-year term to be filled.
- Vestry Designated Outreach, recipient determination. We still have \$500 left for this year. Diane moved that we donate this money to the ERD, and Judy seconded. Unanimously approved.
- Loose Plate designation for January-February collection. Susan moved that we donate the January and February loose-plate donations to the Concord Coalition to End Homelessness, and Trish seconded. Unanimously approved.
- Housing Allowance Designation for Rector: Jim moved the following: **Whereas** the Rev. Reed Loy is employed as a minister of the St. Andrew's Church, Hopkinton, New Hampshire, which does not provide a residence for him, the Vestry resolves that of the total compensation of \$132,396.34 to be paid to the Rev. Reed Loy during 2023, that \$40,000 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, and that this declaration will remain in effect as an annual allowance until changed or superseded. Randy seconded. Unanimously approved.

New Business:

- "Introductions" to our newcomers. Reed told us that for the past twelve weeks, we have had at least one new person each week. Reed and Kim keep a spread sheet of these visitors/newcomers, and Kim and Reed would like to begin the practice of "newcomer companions." This would involve parish member volunteers having a one-year commitment to be "assigned" to a newcomer. The companion would be the person that the newcomer could ask questions of, and who would be a resource. Reed did a quick run-through of the most recent newcomers.

Upcoming Special Celebrations/Events/Dates:

- 24 December, Christmas Eve: 5 p.m. Family Eucharist; 9 p.m. Festival Eucharist
- 25 December, Christmas Day: 9 a.m. worship only
- 28 December: Blood Drive

- 8 January: The Baptism of our Lord, with guest preacher Steve Croke, ED of Family Promise
- 22 January: 9-10 a.m.: Budget Review Meeting
- 29 January: 10-noon: Annual Meeting and Eucharist

Thank-you Cards: Susan will write a thank-you to John Haines for the new cupboards for the plastic recycling. Anne will write a thank-you to Cindy for directing the pageant.

Closing Prayer: Betsy offered a closing prayer.

Meeting adjourned at: 9:04.

Next meetings: 17 Jan.; **Sunday, 19 Feb. at Noon;** 21 Mar., 18 Apr., 16 May