

Saint Andrew's Vestry Minutes
16 August 2022

Present: Rev. Reed, Randy Galinat, Susan Youngs (Clerk), Anne McCausland (Sr. Warden), Betsy Wilder, Judy White, Jim Whinn (Treasurer), Trish Chandler, Diane LesBecquets, Steve Largy, Steve Trafton (via Zoom)

Absent: Paul Jones (Chaplain), Clarke Kidder (Jr. Warden)

Guest: Judy McPhail

Meeting called to order at 7:06

Opening Prayer and Reflection: In Paul's absence, Betsy opened with a reading from John about Jesus calling Nathaniel. We discussed some of the things we found significant about Jesus's "asking."

Consent Agenda: Receiving Committee Reports:

- Buildings and Grounds: Memorial Garden Ministry.
- Outreach
- Capital Campaign: Organ Contract Progress

Betsy moved we accept the consent agenda reports; Steve L. seconded. Approved unanimously.

- Receiving the June and July Financial Reports. Trish moved to accept the June and July Financial Report. Betsy seconded. Approved unanimously.

Accepting Minutes from Last Meeting: Diane moved to accept the revised minutes; Randy seconded. Approved. Abstentions: Betsy, Steve L., and Reed.

Old Business:

- 2021 Financial Review Report. Reed sent this to the Vestry today (16 August). Brief discussion. Anne moved that we receive the Financial Review Report and send it on to the Diocese, and that we forward the review to the Finance Committee in case anything needs addressing. Jim seconded. Unanimously approved.
- Liaison Training, with Judy McPhail. Reed invited Judy to help us learn how to "invite" people to help with various tasks. This is something that we, as liaisons, need to be able to do. Some tips we learned: take time at the beginning of the conversation; offer to walk someone through the task you're asking them to do—this eases people's anxiety; give complete instructions—be clear; be flexible; if possible, let them know it's a limited task—not open-ended; "honor the no"—not everyone is able to say yes to a given task. After discussion, we practiced giving an invitation to another Vestry member.
- Youth Follow-up: Does having four Family Services during the next academic year seem like the right number? We agreed that this would work pretty well. In the future, we

hope to discuss other ways to involve our youth, particularly those who have been confirmed.

- Capital Campaign: Supporting work of the Campaign Committee by further defining next steps for the Building Investment, the Mission Tithe, and Loan Repayment. Jim made a motion about the **Building Investment** part of the campaign: “Regarding the Capital Campaign goal of a \$100,000 Building Endowment, I move to add up to \$100,000 to the Rachel H. Johnson Fund, that is a part of the funds held with the Diocesan investment funds rather than establish a new endowment fund.” Susan seconded. Unanimously approved. In terms of the **Mission Tithe**, our goal is \$70,000 (10% of the campaign goal), and we need to decide what our next steps would be. Reed suggested that we divide this tithe into three areas: local, Diocesan, and global. Anne moved that the Mission Tithe portion of the capital campaign be divided into local, Diocesan, and Global outreach, and be dispersed by the Vestry as needed over the four years of the campaign. Judy seconded. Unanimously approved. As far as the **Loan Repayment**, Jim moved that we continue to pay the loan according to the existing terms of the loan and not to accelerate the payments at the expense of other projects. Steve L. seconded. Unanimously approved.
- Reed has gotten a mock-up of a sign design from Melissa Trafton, and it’s not quite satisfactory yet. Melissa would like a few people to help vet some designs so that we can have some drawings ready to approve at our September meeting. Anne volunteered, and we came up with another potential “volunteer,” who will be approached by Reed.

New Business:

- School for Ministry Intern Idea: there’s a possibility we could get an intern for a few months this fall, someone who wants experience in a different church than the one they have experienced before.
- Motion to redesignate budgeted computer purchase funds: Jim moved to reallocate \$528 from line 6622 (Choirs and Music) to line 6313 (Other Office Supplies) for the purchase of a computer to replace the office desktop computer. Steve L. seconded. It turns out that the new Music Director does not need a computer this year, so this would not cause difficulties for that fund. Unanimously approved.
- Welcome Sunday (11 September): Emmaus Story, Newcomer Blessing, Ministry Fair, and picnic. It will be a Family Service Sunday. The Emmaus story will be the focus of the service, and there will be a Newcomer Blessing as well. We’ll also have a Ministry Fair, and people will have slips of paper to use to express interest in the various ministries. There will be a picnic as well: sandwiches will be provided, and there will be a Sign-up Genius for people to bring sides/desserts and for clean-up, etc.
- Jim brought up one more piece of New Business: he’d like as part of our regular committee reports that we get an update each month from the Capital Campaign committee.

Upcoming Special Celebrations/Events/Dates:

- 17 August: Blood Drive
- 21-28 August: Family Promise
- 11 September: Welcome Sunday with Family Service (all worship at 10 a.m.), and Ministry Fair and Picnic
- Ministry Trainings: 18 September (Ushers, Lectors, Ems, LEVs, Digital Acolytes); 2 October (Altar Guild); 4 October (Atrium Helpers); TBA (Acolytes)
- 6 October-13 November: Annual Pledge Season
- 13 November, after worship: Combined Celebration of Annual Pledges and *Renewing the Gift* Capital Campaign Pledges. Guest Preacher: the Rev. Nathan Bourne of St. George's, Durham

Thank-you Cards: Jim will write thank-you cards to the members of the Financial Review. Diane will write a "thinking of you" card to Kerrie Diers. Steve L. will write a thank-you to Judy McPhail for her liaison training and her work with MYM Camp.

Closing Prayer: Betsy offered a beautiful closing prayer.

Meeting Adjourned at: 9:00.

Next Meetings: 20 Sept., 18 Oct., 15 Nov., 20 Dec.

Saint Andrew's Memorial Garden Meeting Notes –August 9, 2022

Attendees: Co-Chair, Rebecca Briccetti, Co-Chair, Binney Wells, Financial Overseer, Betsy Wilder, Liz Carey, Maggie Frank, Carol Hodgdon, Betty Whinn, Recording Secretary (substitute).

Opening Prayer: Eucharistic prayer C reflection, expressing our gratitude and care for the MG, a tiny piece of this fragile earth.

Financial Report: To be provided at the September meeting.

Review of June 2022 Open House Event: The June 12th end of church year celebration, lovingly referred to as a “garden party” was a great success. Celebration Sunday seemed to ensure good parishioner attendance. We conducted a thorough review and provided feedback. Although we didn’t draw community members as we had hoped, a similar celebration with slight variations is planned for next year. The initial plan was modified due to concerns about plant disease and soil contamination. Eight MG Ministry team members along with many parishioners who attended the church service took part in the festivities. Sunflowers and floral bouquets arranged in Leland Wilder’s vintage milk bottles were offered as gifts. The children’s corner, gifts, cookies and iced water were enjoyed and appreciated. Of special note was the focus on families, flower gifts, pictures on the wall, as well as the beauty of the garden itself. The posters were spectacular and publicity good. Flowers will not be purchased next year. Consideration will be given to using flowers in vintage milk bottles as gifts. Photos will be given to Kim Wertz for future use to depict parish activity. The possibility of using a photo screen in the Narthex and TV in the great Hall was discussed. Rebecca will discuss this with Rev. Reed and Kim.

MG Web Page: Is in the process of being updated. This will include new photos, revised text, FAQs page and a “History” page. Kim is in the process of creating this.

Pavers: Several pavers were recently engraved, including one in memory and honor of Bunny VanValey, original MG designer. Three others have yet to be engraved. Order forms and related engraving information will be modified to reflect recent price changes. It was proposed that new engravings be announced in St. Andrew’s E-Mail Blast.

Other: Team members will continue to meet on Tuesdays thru September to water, weed, and maintain the garden. We will clean up the flower bed alongside the driveway in front of the great Hall **Sunday, August 14th, following the church service**, in preparation for the celebration of Martha Fairfield’s life to be held on Monday, the 15th.

Next Meeting: Tuesday, September 13th, 10:00 A.M.

Respectfully Submitted Betty Whinn- Recording Secretary -Substitute

St. Andrew's Vestry Outreach Report Summer 2022

1. Blood drive: Good turnout in June. Next drive: Aug, 17, 2022
2. Friendly Kitchen: no report
3. Family Promise: Still in need of more volunteers. Pam, Emilie and Chris have been using special tactics to attract more help. Next FP week of 8/21/22.
4. Food pantry: We need a volunteer to take over. Kim has been working on this.
5. Got Lunch: on hiatus during the summer months. Judy McPhail is collecting school supplies for students in town.
6. MYM Art Camp: w/o July 10. Very successful. 22 campers, 6 counselors, many gifted artist and great weather. We missed Lucy terribly but I think "we did her proud."
7. Loose plate. No report

Respectfully submitted,
Trish Chandler

Update on organ

After consultation with George Schell, Bert Cooper and Bill Heenehan, the business manager for David Moore, I signed the contract and the check for \$10,000! The delivery date is slated for spring/summer 2024 which gives us time to complete the necessary renovation to the chancel. The payment schedule is \$30,000 when we begin the renovation, \$30,000 when we complete the renovation and have an agreed upon date for delivery and \$20,000 on completion of installation and acceptance by the church. If you want to see the whole contract, contact Kim. Forward together!
Anne McCausland