

St. Andrew's Episcopal Church
Vestry Meeting Minutes
July 21, 2021, 7-8 PM via Zoom

Rev. Reed Loy called the Zoom on-line meeting to order at 7:07 p.m. (Minutes started by Audrey Knight, completed by Pam Manus, who joined part-way through the meeting.)

Attendees: Rev. Reed Loy, Chaplain Betsy Wilder, Peter Daley, Lucy Crichton, Audrey Knight, Steve Largy, Pam Manus (joined late), Betty Whinn, Judy White, special guest Melissa Trafton

Non Participating Guests: Liz Carey, Binney Wells

Opening Prayer was offered by Chaplain Betsy Wilder

Old Business:

Capital Campaign

Melissa Trafton, Chair of the Campaign Projects Team, reviewed the Building Committee Report. The two key issues are: how to get all people to the altar better, and how to get people into the church safely/more easily/what to do about the drainage impacting front entrance

Stained glass windows -We should get an updated bid from the company that has provided bids in past years. We already have three other bids.

The committee recommends asking an architect to make a concept plan of what has been discussed, and a rendering via visual element form (a 3-D rendering), which would cost approximately \$2,500.

Comments/Questions from the Vestry: It was suggested to use an architect with historical building experience (two of the suggested architects do). There was a comment about the possibility of getting a suggested plan from a paid consultant, and then not using it. It was noted that there is precedent for St. Andrew's already doing this once. It was asked who the architect was for the Great Hall renovation as that person had no historic building experience but did an excellent job. (Melissa will find out.) It was asked if the Diocese could recommend an architect. (Someone will follow up with that.) Betsy Wilder suggested an opportunity for the St. Andrew's community to have a presentation, then submit

comments or have a voice comment opportunity on whatever plan was ultimately proposed. Betsy offered to collect/compile the responses. It was stressed that the appearance of the church will not change. It was suggested that the architect's plan offer stages that could be carried out to achieve all that was desired. There was a comment about the parishioners' interest in knowing how much various components would cost to better decide what we could afford. There is a lot of passion in the parish to take part, and we need to be responsive to that need. It is key for moving forward and for a successful campaign.

It was shared that per Bob Wilson and his fundraising experience, if the plans fit our vision, then the concept will be supported. It was suggested that we could perhaps get a ballpark estimate from George Sharpe.

Respectfully submitted by Audrey Knight

Pam Manus, Clerk, continues:

Next steps: Melissa will find out who the Great Hall renovation architect was; she will check to see if there are other architects with historic building experience; she will think about how best to do the public (for St. Andrew's community) presentation and comment period. With designs/renderings gathered we will be able to "see" what we are talking about. The parish will also see the opportunities for enhancing our worship space. Melissa agreed, and feels that the renderings are a key component in the decision making. The parishioners can see what is being offered and respond. She sees this happening in September based on the Vestry's decision of which renderings and presentations will be brought forward. There is a temptation in a Campaign to just add things into the campaign. There is work that just needs to be done but it doesn't have to be part of the Campaign. Change is hard, but information and participation can ease the way. We can get advice from the Architects as to the more important or significant areas. We don't want this to be done "hodge-podge". Melissa pointed out that any of the changes proposed would be offered with the idea that the appearance of the church would not change. All will be done in an elegant and unobtrusive way. Perhaps the Architects can break the project into phases. Our choice might be to do a few things first and then others; or do the whole list all at once. We should be mindful of our "master plan" so that we are able to make these choices. These Architects will give us the concepts, a list of ideas. The Vestry will have the task of bringing these to the parish. When we have a consensus (of the parishioners) on a concept,

we would hire that Architect to draw up the plans to accomplish what was envisioned. The parish will probably not have prices at this point. Bob Wilson would do a Case Study after the parish decides what needs to be done. There is the question of the value for the money. We might ask one of the contractors to give us an idea of cost. We might get the concept, the idea/vision supported first and then look at the cost. There might be some things that we want, but are more expensive than we thought. Melissa then went over the steps she is going to do next. The Vestry will decide how to facilitate the gathering of public comments, and receiving the wisdom that is in our parish.

Melissa Trafton has done a wonderful job of taking our many suggestions and putting them into a plan of action.

Initial Study Funding: Betsy Wilder moved to appropriate \$2,500.00 from the Lucia Ewing Fund to fund the initial study as described by Campaign Projects Team, Melissa Trafton Chair. Judy White seconded this. There was no further discussion and the motion passed unanimously. Betty Whinn then moved to approve and commend with gratitude, Melissa Trafton stepping forward to Chair the Campaign Projects Team. Seconded by Steve Largy. This also passed unanimously.

Endowment Funds: Betsy Wilder asked if we are able to expend any endowment funds. The answer is yes. Betsy suggested that we keep this thought in the back of our minds incase there is a part of the project we would like to do, but need the extra funds to complete it.

Approval of the June Minutes: Lucy Crichton moved to accept the minutes of the June meeting. Peter Daley seconded this. There were no corrections or additions and no discussion. This motion passed unanimously.

August Meeting: After some discussion the August meeting will be held in person on August 11, 2021. The date of our September meeting will be decided via email. We would like to meet early in September.

Loose Plate: Betty moved to select The New American Africans, a 501-C3 non profit dedicated to strengthen and sustain immigrants in this area, to provide education and community access and services to these people new to the USA as recipients of the loose plate offerings for August and September. This motion was seconded by Pam Manus. It passed unanimously.

Air Purification System: Peter Daley brought up the air system and the new proposal that we would vote on next month. The Adaptive Worship Team has gotten a new system proposal for \$4,400.00 This would cover more area than the last proposal and be less expensive.

Upcoming special celebrations/events/dates:

- July 19-23 - Make you Mark Art Camp
- August 11-22 - Family Promise Week
- August 25 - Blood Drive
- Reed Away August 16-22 (Vacation), August 24-29 (Continuing Education)
- September 5th - Indoor Worship Resumes
- September 12 - Welcome Sunday

Upcoming Vestry Meetings:

August 11, September TBA, October 20, November 17 and December 15.

Closing Prayer: We adjourned at 8:05 p.m.with a closing prayer given by Chaplain Betsy Wilder.

Respectfully submitted

Pam Manus, Clerk