

19 February 2023 Saint Andrew's Vestry Minutes

Present: Fr. Reed, Clarke Kidder (Jr. Warden), George Schell, Susan Youngs (Clerk), Chris Miller, George Swenson, Randy Galinat, Liz Cooper, Trish Chandler, Fred Briccetti—via Zoom (Sr. Warden), Judy White, Jim Whinn (Treasurer)

Absent: Steve Trafton, Paul Jones (Chaplain)

Meeting called to order at: 12:30

Welcome Meal:

- Gathering
- Opening Prayer and Reflection: Reed offered a brief opening prayer, and then we began to eat!
- Get-to-know conversation

New Vestry Orientation:

- The Function of a Vestry: Reed walked through some information about how Vestry works. Attributes of a Vestry: prayer, fiduciary, strategic, and generative
- Vestry Norms: Reed went through how we hold Vestry meetings and went through the “norms” we have established. Starting and ending on time; holy listening; confidentiality; step up, step back; assume the best; speak for yourself; using “I” language; don’t triangulate; assume and desire diversity; everyone is welcome to bring these up during a Vestry meeting. Jim moved and Trish seconded to keep these norms with this current Vestry. Unanimously approved.
- Renewal Works and the Road to Emmaus: Reed summarized the Renewal Works process. We also re-read the story and discussed what parts seem most important, most relevant.
- The Capital Campaign: George Schell is the Clerk of the Works, and his Campaign co-chair is Maureen Bland as the Projects and Timeline and Communications Leader.
 - Jim moved to approve and Judy seconded a \$10,000 expenditure for structural review of nave roof to be funded as part of the Capital Campaign, specifically the solar project section. Unanimously approved. Jim moved and Randy seconded that the design work for new signage be approved as part of the Capital Campaign, under the landscaping section. Unanimously approved.
- Safe Church Training: Reed reminded us that all members of the Vestry need to go through Safe Church Training, which is available through an online program. Kim Wertz will send new members the information.
- Committee Liaisons Brief Intro
- The Balance Sheet and the Budget
 - Correction of 2023 budget and reception of January Financial Report. Clarke moved and Judy seconded to approve the changes in the placement of the cell

phone reimbursement line numbers and the related social security changes as Jim discussed in 2023 budget. Unanimously approved.

- Jim also presented the January Financial Report. Susan moved and Chris seconded to receive the January Financial Report. Unanimously approved.

Consent Agenda:

- Report:
 - Extra: Updated *Sabbatical Overview*. George moved and Jim seconded to approved the updated *sabbatical overview*. Unanimously approved, with Liz abstaining.
- No Report:
 - Christian Formation Committee
 - Building and Grounds Committee
 - Finance Committee
 - Stewardship Committee
 - Worship Committee
 - Community Outreach Ministry Committee
 - Parish Life Committee

Accepting Minutes from Last Meeting: Clarke moved and Jim seconded to approve last month's meeting minutes. George, Chris, and Liz abstained, but otherwise unanimously approved.

Old Business:

- Amending Rector's Letter of Agreement: Reed explained the changes worked out in his LOA.
 - Intellectual Property and updating references to Diocesan Documents. In effect, Reed owns the intellectual property of material he creates while employed by Saint Andrew's. In turn he will license them to Saint Andrew's. This way, both parties can use the material in perpetuity. Susan moved and George seconded to accept this change. Unanimously approved.
- Loose Plate Designation. Jim moved and Susan seconded that NuDay Syria receive the March/April loose plate contributions, and IINE for May/June (subject to verification that IINE is a 501C3). Unanimously approved.

New Business:

- Jim moved and Judy seconded to approve Parochial Report, with an edit to include the Blood Drive in the Diocesan report. Unanimously approved. George abstained.

Upcoming Special Celebrations/Events/Dates:

- Shrove Tuesday Pancake Supper: 21 February (5:30-7 p.m.)
- Blood Drive: 22 February
- Ash Wednesday: 22 February (ashes to go noon and 6 pm.; worship service 7 p.m.)

- Shared Worship with First Church: 26 March at 10 a.m.
- Holy Week: 2-9 April

Thank-you Cards: Tabled this month.

Next Meetings: 28 Mar., 25 Apr., 23 May, 27 June, July TBA, 22 Aug., 26 Spet, 24 Oct., 28 Nove., Dec. TBA

Closing Prayer: Judy offered a closing prayer.

Meeting adjourned at: 2:23.